

**LOS ANGELES UNIFIED SCHOOL DISTRICT  
OFFICIAL SSELECTION NOTES  
2017-2018**

**Sunny Brae Avenue  
Elementary  
School Site Council  
9/28/17, 2:45, Library**

**WELCOME/CALL TO ORDER**

The meeting was called to order by (name) Mrs. Minjares, (Pincipal), at 2:50 p.m.

**FLAG SALUTE**

Mrs. Minjares led the Flag Salute.

**ROLL CALL/QUORUM FOR OFFICER ELECTION**

Roll call was conducted by Sandra Osorio. There were 9 voting members present. There are 10 members elected to School Site Council for the 2017-18 school year. The Quorum was established.

**OFFICER ELECTION**

The election guidelines were distributed to everyone and the process was explained and the members were seated in a designated area. A brief overview of the roles and responsibilities for each officers' position was given.

The electioneer declared all officers seats vacant.

**CHAIRPERSON**

The floor was opened for nominations for the position of Chairperson.

The following are the names of the nominees for Chairperson: Sandra Osorio

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

1. A motion was made by Mrs. Houston and seconded by Mrs. Malinis to close the Chairperson nominations and accept nominees for Chairperson by one ballot cast in acclamation. In favor (9), opposed (0), abstained (0), the motion passed. (Y)
2. The following member was elected as Chairperson: Sandra Osorio.

**VICE-CHAIRPERSON**

The floor was opened for nominations for the position Vice-Chairperson.

The following are the names of the nominees for Vice-Chairperson: Jan Cohen.

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

1. A motion was made by Mrs. Houston and seconded by Mrs. Minjares to close the Vice Chairperson nominations and accept nominees for Vice Chairperson by one ballot cast in acclamation. In favor (9), opposed (0), abstained (0), the motion passed. (Y)
2. The following member was elected as Vice-Chairperson: Jan Cohen.

### **SECRETARY**

The floor was opened for nominations for the position of Secretary.

The following are the names of the nominees for Secretary: Paul Hansen.

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

1. A motion was made by Mrs. Minjares and seconded by Ms. Cohen to close the Secretary nominations and accept nominees for Secretary by one ballot cast in acclamation. In favor (9), opposed (0), abstained (0), the motion passed. (Y)
2. The following member was elected as Secretary: Paula Hansen.

### **PARLIAMENTARIAN**

The floor was opened for nominations for the position of Parliamentarian.

The following are the names of the nominees for Parliamentarian: Sandy Houston.

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

1. A motion was made by Mrs. Malnis and seconded by Ms. Cohen to close the Parliamentarian nominations and accept nominees for Parliamentarian by one ballot cast in acclamation. In favor (9), opposed (0), abstained (0), the motion passed. (Y)
2. The following member was elected as Parliamentarian: Sandy Houston.

The following members were elected to serve as Officers on the School Site Council for the 2017-2018 school year:

Chairperson- Sandra Osorio  
Vice Chairperson- Jan Cohen  
Secretary- Paula Hansen  
Parliamentarian- Sandy Houston

### **MINUTES**

A motion was made by Mrs. Minjares to approve the minutes of the 8/31/17 School Site Council meeting. The motion was seconded by Mrs. Malinis. In favor (9), opposed (0), abstained (0), the motion passed. (Y)

### **Unfinished Business**

No unfinished business items were discussed.

### **New Business**

Review of the Single Plan For Student Achievement

The Single Plan currently includes the community representative and teacher assistants. It may need to be updated to change the number of assistants budgeted for. If additional items are budgeted by School Site Council, the Single Plan must be updated to match these funding areas.

#### Budget Update

Additional funds have been allocated in 7S046 and 7E046. School Site Council has discretion over how these funds are spent with the recommendations from the ELAC committee. Restrictions on how budget items can be spent were discussed. Members were given packets containing the current budget, the new allocation, and the costs for 1 additional hour for the community representative and to 2 additional teacher assistants.

#### Program Funds

A motion was made by Mrs. Minjares to allocate funds for 1 additional hour for the community representative and to allocate funds for 2 additional teacher assistants. The motion was seconded by Mrs. Malinis. In favor (9), opposed (0), abstained (0), the motion passed. (Y)

#### Empowered Learner Program

Miss Gordon presented information on the Empowered Learner or 1-1 Technology Program. The school has been invited to apply. Mrs. Minjares made a motion for School Site Council to endorse the school's application. It was seconded by Mrs. Houston. In favor (9), opposed (0), abstained (0), the motion passed. (Y) The School Site Council Chairperson, Mrs. Osorio signed the schools intent form.

#### **Agenda Recommendation**

The following items are recommended for the agenda of the next School Site Council meeting: Budget, Single Plan, Technology. A motion was made by Mrs. Minjares and seconded by Mrs. Malinis. . In favor (9), opposed (0), abstained (0), the motion passed. (Y)

#### **Announcements**

There were no announcements

#### **PUBLIC COMMENT**

None

#### **MOTION TO ADJOURN**

A motion was made to adjourn the meeting by Mrs. Minjares, seconded by Mrs. Malinis. . In favor (9), opposed (0), abstained (0), the motion passed. (Y)

#### **ADD TO THE BOTTOM OF EVERY MINUTES DOCUMENT.**

- ✓ These minutes were submitted by Sandy Houston, secretary, have been posted on the school website and were distributed to every member.  
Minutes are signed and dated by secretary.

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