

**Los Angeles Unified School District
Sunny Brae Elementary
School Site Council (SSC)
MINUTES
August 31, 2017**

I. WELCOME/CALL TO ORDER

- a. Mrs. Minjares, (Principal), welcomed the committee/council.
- b. The meeting was called to order at 2:42 by Mrs. Minjares, (Principal).

II. FLAG SALUTE

- a. The Pledge of Allegiance was recited.

PUBLIC COMMENT may be offered after the announcements

III. ROLL CALL

- a. Roll call was conducted by Sandy Houston, member.
- b. The quorum was *not established*.

IV. MINUTES

- a. This was the first meeting of the year. No minutes were reviewed.

V. UNFINISHED BUSINESS

- a. There was no unfinished business.

VI. PRESENTATION ON SINGLE PLAN FOR STUDENT ACHIEVEMENT AND RELEVANT DATA

- a. Shannon Gordon, (TSP Advisor) presented to the committee/council on the following topics: Need to review and update Single Plan based on additional allocation and determinations of the School Site Council for the use of additional funds.
- b. A “question and answer” session followed the presentation.

VII. NEW BUSINESS

- a. Mrs. Minjares, member, introduced extending Ms.Sierra’s hours by one hour/day and hiring two more assistants. Suggestion for fund 7S046 to be spent toward supplying projectors and Smart Boards for remaining classrooms which are not supplied.
- b. Quorum was not met. No votes were taken.
- c. No action was taken on new business.

VIII. AGENDA RECOMMENDATIONS

IX. ANNOUNCEMENTS

X. PUBLIC COMMENTS

- a. An opportunity was given for members of the public to present to the committee/council.
- b. The public was allowed a limit of two minutes per each speaker to address the committee/ council.
- c. No members of the public addressed the committee/council.

XI. ADJOURNMENT

- a. A motion to adjourn the meeting was made by Mrs. Malinis, member.
- b. The motion was seconded by Mrs. Minjares, member.
- c. The results were 5 in favor, 0 opposed and 0 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 3:25.
- f. Next meeting scheduled for Thursday, 9/14/17.

**ADD TO THE BOTTOM OF EVERY MINUTES
DOCUMENT.**

- ✓ These minutes were submitted by Sandy Houston, secretary, have been posted on the school website and were distributed to every member.
- ✓ Minutes are signed and dated by secretary.