

**LOS ANGELES UNIFIED SCHOOL DISTRICT
OFFICIAL ORIENTATION AND ELECTION NOTES 2017-2018**

**Sunny Brae Avenue Elementary
SSC and ELAC
Wednesday, September 27, 2017, 8:15 AM, Parent Center**

I. Welcome/Call to Order

The meeting was called to order by Shannon Gordon, TSP Advisor at 8:20 AM.

II. Flag Salute

The Flag Salute was led by Melba Sierra.

III. Public Comment

None

IV. Orientation

Shannon Gordon, TSP Advisor showed the orientation video about the purpose of ELAC and SSC, as well as the roles and responsibilities of the members and officers. Handouts were distributed.

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A 6 minute break was taken.

V. SSC Orientation

Shannon Gordon, TSP Advisor, reviewed the agenda, and gave an overview of the role and responsibility of the SSC and Officers. The Election Guidelines and Operating Norms were reviewed. Participants were informed that if they choose to become a member of the SSC, they would be asked to sign and submit Operating Norms. Former members were thanked.

VI. Election of SSC Parent Membership

Process for Community Member Vote was reviewed. No motion was made to designate seats to Community Members.

5 parent members will be elected to serve on the SSC.

The electioneer, Melba Sierra, stated that any parent, not employed by this school, was eligible to serve as a parent member of the SSC and declared all seats vacant.

The floor was opened for SSC parent nominations. The following parents were nominated:

Sandra Osorio
Carolina Perez
Navit Arredondo
Rosalina Galvan
Carmen Ramirez

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

A motion was made by Maria Trinidad to close SSC parent membership nominations and accept nominees. The motion was seconded by Diana Roque.

Those in favor were 14. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

All parents were given a ballot and asked to vote for a maximum of 5 candidates. The ballots were counted and the results were as follows:

Sandra Osorio, 14
Carolina Perez, 14

Navit Arredondo, 14
Rosalina Galvan, 14
Carmen Ramirez, 14

The following parent members were elected:

Sandra Osorio
Carolina Perez
Navit Arredondo
Rosalina Galvan
Carmen Ramirez

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A 8 minute break was taken.

VII. Election of ELAC Membership

EL Parent Membership

The electioneer was Melba Sierra. The election began with nominations of the EL Parent portion of the English Learner Advisory Committee. The electioneer reviewed nomination and election procedures. The following parents/legal guardians were nominated:

Navit Arredondo
Rosalina Galvan
Ana Maldonado
Carolina Perez
Carmen Ramirez
Maria Trinidad

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

A motion was made by Olivia Minjares to close EL-parent nominations and accept nominees. The motion was seconded by Sandra Osorio.

Those in favor were 13. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

Non-EL Parent Membership

The floor was opened for nominations for the Non-EL Parent portion of the English Learner Advisory Committee. The electioneer reviewed nomination and election procedures.

The following persons were nominated:

Melba Sierra
Sandra Osorio
Yesenia Saucedo

A motion was made by Olivia Minjares to close Non-EL parent nominations and accept nominees. The motion was seconded by Sandra Osorio.

Those in favor were 13. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

All parents were given a ballot and asked to vote for a maximum of 9 candidates. The ballots were counted and the results were as follows:

Navit Arredondo, 13

Rosalina Galvan, 13
Ana Maldonado, 13
Carolina Perez, 13
Carmen Ramirez, 13
Maria Trinidad, 13
Melba Sierra, 13
Sandra Osorio, 13
Yesenia Saucedo, 13

The following members were elected:

Navit Arredondo
Rosalina Galvan
Ana Maldonado
Carolina Perez
Carmen Ramirez
Maria Trinidad
Melba Sierra
Sandra Osorio
Yesenia Saucedo

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A 5minute break was taken.

VIII. Election of ELAC Officers

The newly elected ELAC members were seated in a designated area to hold officer elections. The Procedures for Nomination and Election of Officers attachment was distributed and the election process reviewed. The Roles and Responsibilities of the each officer were reviewed.

Quorum

There were 9 voting members present out of 9 members elected to the ELAC. This is more than 50% and quorum is established.

Chairperson

The floor was opened for nominations for the position of Chairperson. The following are the names of the nominees for Chairperson:

Navit Arredondo

The electioneer asked three times if there were any additional nominees then called for a motion to close nominations and accept nominees.

A motion was made by Melba Sierra to close Chairperson nominations and accept the nominee for Chairperson by one ballot cast in acclamation. The motion was seconded by Yesenia Saucedo.

Those in favor were 9. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

The ballot was cast by acclamation.

The following member was elected as Chairperson: Navit Arredondo

Vice-Chairperson

The floor was opened for nominations for the position of Vice-Chairperson.

The following are the names of the nominees for Vice-Chairperson:

Rosalina Galvan

The electioneer asked three times if there were any additional nominees then called for a motion to close nominations and accept nominees.

A motion was made by Melba Sierra to close Vice Chairperson nominations and accept the nominee for Vice Chairperson by one ballot cast in acclamation. The motion was seconded by Navit Arredondo.

Those in favor were 9. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

The ballot was cast by acclamation.

The following member was elected as Vice-Chairperson: Rosalina Galvan

Secretary

The floor was opened for nominations for the position of Secretary.

The following are the names of the nominees for Secretary:

Ana Maldonado

The electioneer asked three times if there were any additional nominees then called for a motion to close nominations and accept nominees.

A motion was made by Melba Sierra to close Secretary nominations and accept the nominee for Secretary by one ballot cast in acclamation. The motion was seconded by Sandra Osorio.

Those in favor were 9. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

The ballot was cast by acclamation.

The following member was elected as Secretary: Ana Maldonado

Parliamentarian

The floor was opened for nominations for the position of Parliamentarian.

The following are the names of the nominees for Parliamentarian:

Carolina Perez

The electioneer asked three times if there were any additional nominees then called for a motion to close nominations and accept nominees.

A motion was made by Melba Sierra to close Parliamentarian nominations and accept the nominee for Parliamentarian by one ballot cast in acclamation. The motion was seconded by Sandra Osorio.

Those in favor were 9. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

The ballot was cast by acclamation.

The following member was elected as Parliamentarian: Carolina Perez

The newly elected ELAC members and officers were congratulated and the elections were completed.

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A 5minute break was taken.

IX. Announcements

Announcements were made.

X. Adjournment

The Principal called for a motion to adjourn the meeting.

A motion was made by Melba Sierra to adjourn the meeting. The motion was seconded by Maria Trinidad.

Those in favor were 14. Those opposed were 0. Those that abstained were 0.

The motion passed: Yes

The meeting ended at 9:55 AM.